

# Woods School-Geneva Joint #4 School District- Board of Education Meeting Minutes

N2575 Snake Road, Lake Geneva, WI 53147, February 11, 2015-5:30 p.m.

- I. **Call Meeting to Order – DeVries called meeting to order at 5:30**
- II. **Roll Call – In attendance were; Board members, Chapman, DeVries, & Wolski, staff members Brzinski, Green, Rowehl, Smiley, & Aguilar.**
- III. **Statement of Public Notice and Agenda Approval – DeVries noted that the meeting was properly posted.**
- IV. **Public Comment**  
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. **No comment.**
- V. **Consent Agenda – Discussion. Chapman motioned to approve items 5a-5e. Wolski seconded. All approved.**
- A. Approval of Meeting Minutes-January 14, 2015
- B. Bank Reconciliation for December 2014/Bank Statements
- C. Treasurer Report- Discussion and any related action
1. January Revenues and Expenditures
  2. Partial Report for February Revenues and Expenditures
  3. Bills Payable/ Voucher Lists/Petty Cash – Discussion and related approval action
    - a. Main Account Check Numbers- 3625-3681
    - b. Vouchers Total- \$104,005.30
    - c. Student Activity Account- No Activity
- D. Payroll Approval for January and February 2015
1. Actual Gross Wages for January 30, 2015 \$53,328.92
  2. Actual Gross Wages for February 13, 2015 \$56,276.24
  3. Proposed Gross Wages for February 27, 2015 \$65,000.00
- E. Petty Cash Report
- VI. **Financial Business**
- A. Audit Discussion – **Discussion.**
- B. Bank Change Update – **Discussion.**
- C. Tax Revenue Estimate – **Discussion.**
- VII. **Old Business**
- A. Facilities Report
1. Nexus- Staff input – **Discussion.**
  2. Date for Workshop – **Workshop was set for Monday February 16<sup>th</sup>, at 5:30p.m.**
- VIII. **New Business – Noted. Conferences Thursday February 19<sup>th</sup>. Silent Auction Friday February 27<sup>th</sup>.**
- A. Important Dates
1. February 12 Basketball v St. Francis
  2. February 17 Basketball v Traver
  3. February 18 Basketball @ LGMS
  4. February 19 Area Music Festival/ Parent-Teacher Conferences
  5. February 20 No School-Winter Break
  6. March 6 Early Release-Curriculum Day
  7. March 11 Board Meeting
- IX. **Superintendent’s Report**
- A. Teacher Report – **Presented by Mrs. Aguilar.**
- B. Legislative Update – **Discussion.**
- C. Technology Update – **Discussion.**
- X. **Closed Session-- Wolski motioned to go into closed session at 6:51. Chapman seconded. All approved.**  
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (c) to discuss:
1. Employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- XI. **Reconvene to Open Session and Action on Items from Closed Session – Wolski motioned to reconvene at 7:45. Chapman seconded. All approved. No action on closed session items.**
- XII. **Adjourn – Wolski motioned to adjourn at 7:46. Chapman seconded. All approved.**

- I. Call Meeting to Order – **DeVries called meeting to order at 5:44.**
- II. Roll Call – **In attendance were; Board members, Wolski, Chapman DeVries, staff members Brzinski, Smiley, Green, Aguilar, Nexus representatives, Mangan, David.**
- III. Statement of Public Notice and Agenda Approval – **DeVries noted that the meeting was properly posted.**
- IV. Facilities Discussion – **Discussion on facility needs.**
- V. Adjourn – **Wolski motioned to adjourn at 7:17. Chapman seconded. All approved.**

- I. Call Meeting to Order – DeVries called meeting to order at 5:30.
- II. Roll Call – In attendance were; Chapman, Wolski, DeVries, staff members Brzinski, Green, Smiley, Chironis, Nexus representatives, David, Jones, Jim Scherrer.
- III. Statement of Public Notice and Agenda Approval – DeVries noted that the meeting was properly posted. Chapman motioned to move item VI Facilities Discussion to item III. Wolski seconded. All approved. Board discussed initial resolution and discussed finance with Michael David and Brent Jones from Nexus.
- IV. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$4,100,000. Discussion. Wolski motioned to adopt the initial resolution,

**INITIAL RESOLUTION  
AUTHORIZING GENERAL OBLIGATION BONDS  
IN AN AMOUNT NOT TO EXCEED \$4,100,000**

**BE IT RESOLVED** by the School Board of the Joint School District Number 4, Towns of Geneva and Linn, Walworth County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$4,100,000 for the public purpose of paying the cost of constructing additions to and remodeling and improvement projects at the District building, including safety and security upgrades; and acquiring equipment, furnishings and fixtures.

**Roll call vote: Chapman-aye, Wolski-aye, DeVries-aye. Resolution approved. Adopted and recorded March 4, 2015.**

**Chapman seconded. All approved. Wolski motioned to amend the Resolution to read not to exceed \$3,985,000. Chapman seconded. Roll call vote: Chapman-aye, Wolski-aye, DeVries-aye. Amendment approved.**

- V. Resolution Providing for a Special Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$4,100,000. Discussion. Chapman motioned to adopt Resolution Providing for a Special Election on the Question of the Approval of an Initial Resolution

**Authorizing the Issuance of General Obligation Bonds in an Amount not to Exceed \$4,100,000.**

**RESOLUTION PROVIDING FOR A SPECIAL ELECTION  
ON THE QUESTION OF THE APPROVAL  
OF AN INITIAL RESOLUTION AUTHORIZING  
THE ISSUANCE OF GENERAL OBLIGATION BONDS  
IN AN AMOUNT NOT TO EXCEED \$4,100,000**

**WHEREAS, the School Board of the Joint School District Number 4, Towns of Geneva and Linn, Walworth County, Wisconsin (the “District”), has heretofore duly adopted a resolution entitled: “Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$4,100,000” (the “Initial Resolution”); and**

**WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to call a special election for the purpose of submitting the question approved in the Initial Resolution to the electors for approval or rejection.**

**NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:**

**Section 1. Special Election Date. The District Clerk is hereby directed to call a special referendum election to be held in the District on May 19, 2015 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved.**

**Section 2. Notice to Electors. The District Clerk is directed to Give notice by:**

- (a) Causing a Notice to Electors in substantially form attached hereto as Exhibit A to be published in the Lake Geneva Regional News within ten days after the date hereof.**
- (b) Causing a Notice of Special Election in substantially the form attached hereto as Exhibit B to be published in the Lake Geneva Regional News in the issue published immediately prior to the fourth Tuesday before the special election.**

- (c) **Causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Lake Geneva Regional News in the issue published immediately preceding the special election. Said notice shall also be posted in each polling place positioned so that it may be readily observed by electors entering the polling place or waiting in line to vote.**

**If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.**

**Section 3. Polling Places and Hours. The District electors must vote in the special election at the times and in the polling places as specifically set forth in the election noticed attached hereto as Exhibit C.**

**Section 4. Special Election Officials. The election officials appointed in each of municipalities within the District shall conduct the election in each such municipality in which the special election is held.**

**Section 5. Official Referendum Ballot Form. The ballot to be used at the special election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.**

**The District Clerk shall cause to be printed sufficient ballots for use at said special election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at**

least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

**Section 6. Canvass.** The returns of the special election shall be canvassed by the Board of Canvassers of each municipality within the District in which the special election is held. Each Board of Canvassers shall certify the returns of the special election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the special election shall act as the District's Board of Canvassers for this special election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the special election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

**Section 7. DPI Notice.** Pursuant to the provisions of Section 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the special election and shall provide the Department with a copy of the Initial Resolution within 10 days after the adoption of the Initial Resolution and shall further notify the Department of the results of the special election within 10 days following the election using the method prescribed by the Department.

**Roll call vote: Chapman-aye, Wolski-aye, DeVries-aye. Resolution approved. Adopted and recorded March 4, 2015.**

**Wolski motioned to amend the Resolution provided to \$3,985,000. Chapman seconded. Roll call vote: Chapman-aye, Wolski-aye, DeVries-aye. Amendment approved.**

- VI. Facilities Discussion - Chapman motioned to move #6 Facilities Discussion to #3. Wolski seconded. All approved.
- VII. Adjourn – Wolski motioned to adjourn at 7:00. Chapman seconded. All approved.