

Woods School-Geneva Joint #4 School District

N2575 Snake Road, Lake Geneva, WI 53147 Board of Education Meeting Minutes

September 12, 2012- 6:00 p.m.

- I. Call Meeting to Order – **DeVries called meeting to order at 6:01.**
- II. Roll Call – **In attendance were; Board members DeVries, Kulik, noted Wolski excused, staff members Brzinski, Moehling, Green, Smiley, Wessels, parents Chapman, Coltman and Cyndie DeVries.**
- III. Statement of Public Notice and Agenda Approval – **DeVries noted that the meeting was properly posted. Kulik motioned to move item 8c to immediately follow item 5 on the agenda. DeVries seconded. All approved.**
- IV. Approval of Meeting Minutes- **August 8, 2012 – Kulik motioned the approval of the August 8, 2012 minutes. DeVries seconded. All approved.**
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. – **No comment.**
- VIII. C. Traffic Discussion – **Discussion on traffic and traffic flow at pick up time. Several ideas were presented by those present. Mr. Rowehl and Mr. Brzinski will investigate feasibility of suggestions.**
- VI. Financial Business (A through C as consent items)
 - A. Bank Reconciliation for July 2012/Bank Statements - **Noted**
 - B. Treasurer Report- Discussion and any related action – **Kulik motioned to approve 6b-6c. DeVries seconded. All approved.**
 1. August Revenues and Expenditures
 2. Partial Report for September Revenues and Expenditures
 3. Bills Payable/ Voucher Lists/Petty Cash – Discussion and related approval action
 - a. August Vouchers Total- \$ 92,704.72
 - b. Main Account Check Numbers- PNC 1889-1948
 - c. Student Activity Account- No Activity
 - d. Petty Cash \$5.30
 - C. Payroll Approval for August 31 and September 2012
 1. Actual Gross Wages for August 31, 2012 \$ 10,984.46
 2. Actual Gross Wages for September 14, 2012 \$ 46,704.31
 3. Estimated Gross Wages for September 30, 2012 \$ 60,000.00
 - D. Parent Transportation Contracts for 2012-13 – **Kulik noted that contracts are for transportation reimbursements purposes. Kulik motioned that contracts should be rewritten to state that the parents will be reimbursed at a per-diem rate based on actual days of attendance at the end of any given year in keeping with state statues. DeVries seconded. All approved.**
 - E. 66.0301 Agreement with Appleton Area Schools for Tuition Costs – **Kulik motioned to approve 66.0301 agreement with Appleton Area School for tuition costs regarding a resident student. DeVries seconded. All approved.**
 - F. WRS State Trust Fund Loan Proposal Update – **Discussion. Money has been deposited.**
 - G. 2012-13 Revised Budget – **Discussion – Kulik motioned to approve the 2012-2013 revised budget. DeVries seconded. All approved.**
- VII. Old Business
 - A. Walworth County Insurance Co-op Update –Bylaws – **Discussion. Kulik motioned to accept the Co-op Bylaws. DeVries seconded. All approved.**
- VIII. New Business
 - A. Letters of Employment -Angela Kidwell and Georgene Darbro – **Presented. Board approved Letter of Employment for Angela Kidwell and Georgene Darbro.**

B. Curriculum Leader Positions for Staff – **Kulik motioned to address in closed session. DeVries seconded. All approved.**

C. Traffic Discussion – **Moved to following public comment.**

D. Important Dates - **Noted**

1. September 13 CESA 2 Walworth County Advisory Meeting
2. September 21 Loan Day/Third Friday
3. September 25/27 Special Education Audit
4. October 10 or 17 Board Meeting(Levy certification after 10/15) – **Board meeting will be On October 10 at 6:00.**

IX. Superintendents Report-Beginning of School/Enrollment Update – **Discussion on student totals.**

IX. Closed Session – **Kulik motioned to go into closed session at 7:16. DeVries seconded. All approved.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (B)(C) and (D) to discuss: Employee Compensation and Contracts.

X. Reconvene to Open Session and Action on Items from Closed Session – **Kulik motioned to reconvene to open session at 8:50. DeVries seconded. All approved.**

Kulik motioned to accept Curriculum Leader positions to be reviewed annually. DeVries seconded. All approved.

Kulik motioned to approve supplemental pay raise of \$800.00 per full time staff and a base pay raise of \$500 per full time staff. DeVries seconded. All approved.

XI. Adjourn- **Kulik motioned to adjourn at 8:56. DeVries seconded. All approved.**