

Woods School-Geneva Joint #4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
Minutes
June 13, 2012- 6:00 p.m.

- I. Call Meeting to Order- **Wolski called meeting to order at 6:00.**
- II. Roll Call – **In attendance were; Board members Wolski, & Kulik, noted DeVries excused, staff members Brzinski, Smiley and Lofy.**
- III. Statement of Public Notice and Agenda Approval - **Wolski noted that the meeting was properly posted.**
- IV. Approve Meeting Minutes- May 9, 2012 – **Kulik motioned the approval of the May 9, 2012 minutes. Wolski seconded. All approved.**
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. **No comment.**
- VI. Financial Business
 - A. Bank Reconciliation for April 2012/Bank Statements
 - B. Treasurer Report- Discussion and any related action –**Kulik motioned to approve 6a – 6c with it noted that the \$118,000.00 payroll for June 30th will include a onetime payment to a retiree. Wolski seconded. All approved.**
 1. May Revenues and Expenditures
 2. Partial Report for April Revenues and Expenditures
 3. Bills Payable/ Voucher Lists/Petty Cash – Discussion and related approval action
 - a. May Vouchers Total- \$ 79,984.59
 - b. Main Account Check Numbers- PNC 1714-1769
 - c. Student Activity Account- PNC 1023-1027
 - d. Petty Cash
 - C. Payroll Approval for May 31 and June 2012
 1. Actual Gross Wages for May 31, 2012 \$ 53,751.38
 2. Actual Gross Wages for June 15, 2012 \$ 52,654.39
 3. Estimated Gross Wages for June 30, 2012 \$ 118,000.00
 - D. Koerner Bus Contract, 2012-13 – **Discussion. Kulik motioned to accept the Koerner Bus Contract for the 2012-2013 school year. Wolski seconded. All approved.**
 - E. 2011-12 Budget Adjustments – Wolski motioned to accept the 2011-2012 budget adjustments as presented. Kulik seconded. All approved.
 - F. WRS State Trust Fund Loan Proposal Update – **Discussion. Will revisit at the July board meeting.**
 - G. 2012-13 Budget-Second Draft – **Discussion.**
 - H. CESA 6 Contract-Website – **Wolski motioned to accept the 2012-2013 CESA 6 contract for the website. Kulik seconded. All approved.**
- VII. Old Business
 - A. Walworth County Insurance Co-op Update - **Kulik moved to rescind the motion to accept Wisconsin County Trust as the district health insurance carrier for the 2012-2013 budget year. Wolski seconded. All approved. Wolski motioned to accept the WEA Health Insurance Cooperative proposal for the 2012-2013 budget year. Kulik seconded. All approved.**

- B. K-8 Language Arts Proposal – **Discussion. Kulik motioned to approve Resolution No 2012-1, WHEREAS, the School board of the Geneva Jt. 4 must commit fund balance for a specific purpose prior to year end; NOW, THEREFORE, BE IT RESOLVED that the Geneva Jt. 4 has assigned the following funds as of June 30, 2012; 1. \$16,700 (K-8 Language Arts Curriculum Materials) assigning \$16,700 for the purchase of Language Arts Curriculum Materials with the provision that the funds are available at the end of the 2011-2012 fiscal year. Wolski seconded. All approved.**
 - C. Policy Review
 - 1. Fund Balance Policy – **Kulik motioned to accept second reading of the Fund Balance Policy. Wolski seconded. All approved.**
 - 2. 434-Student Medication Policy – **Kulik motioned to accept first reading of the Student Medication Policy. Wolski seconded. All approved.**
 - D. Second Reading- 678-Credit Card Use Policy – **Kulik motioned to accept the second reading of the Credit Card Use Policy. Wolski seconded. All approved.**
 - E. 2012-13 Vacancy Update
 - 1. Letter of Resignation – **Wolski motioned to accept the resignation of Jennifer Trudeau. Kulik seconded. All approved.**
 - F. Fund 80- Day Care – **Discussion. Fund 80 Day Care will be part of the budgetary meeting.**
- VIII. New Business
- A. MAP Assessment Overview – **Discussion.**
 - B. Set Date for Budget Workshop and July Meeting – **Budget Workshop will follow the regular July 11th board meeting.**
- IX. Closed Session – **Kulik motioned to go into closed session at 6:47. Wolski seconded. All approved.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (B)(C) and (D) to discuss: and contract.
- X. Reconvene to Open Session and Action on Items from Closed Session – **Kulik motioned to reconvene to open session at 6:58. Wolski seconded. All approved. Kulik motioned to approve the Administrator contract for the 2012-2013 and 2013-2014 school years. Wolski seconded. All approved.**
- XI. Adjourn – **Kulik motioned to adjourn at 6:59. Wolski seconded. All approved.**