

Woods School-Geneva Joint #4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
Minutes
May 9, 2012- 6:00 p.m.

- I. Call Meeting to Order – **Wolski called meeting to order at 6:10**
- II. Roll Call – **In attendance were; Board members Wolski, & Kulik, noted DeVries excused, staff members Brzinski, Green, Smiley, Rowehl, and Smerchek**
- III. Statement of Public Notice and Agenda Approval – **Wolski noted that the meeting was properly posted.**
- IV. Approve Meeting Minutes- April 12, 2012 and April 28, 2012 – **Kulik motioned for the approval of the April 12, 2012 minutes with the correction. Wolski seconded. All approved.**
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. **No comet.**
- VI. Financial Business
 - A. Bank Reconciliation for March 2012/Bank Statements – **Presented and accepted.**
 - B. Treasurer Report- Discussion and any related action – **Kulik motioned to approve VI. B & VI. C. Wolski seconded. All approved.**
 1. April Revenues and Expenditures
 2. Partial Report for May Revenues and Expenditures
 3. Bills Payable/ Voucher Lists/Petty Cash – Discussion and related approval action
 - a. April Vouchers Total- \$ 41,583.47
 - b. Main Account Check Numbers- PNC 1664-1713
 - c. Student Activity Account- PNC 1022
 - d. Petty Cash
 - C. Payroll Approval for April 30 and May 2012
 1. Actual Gross Wages for April 30, 2012 \$ 47,024.93
 2. Actual Gross Wages for May 15, 2012 \$ 51,822.94
 3. Estimated Gross Wages for May 31, 2012 \$ 55,000.00
 - D. Koerner Bus Contract, 2012-13 – **Discussion. Board directed Administrator Brzinski to seek more information on 3% rate increase. Will address again at the June board meeting.**
 - E. CESA 2 Contract – **Kulik motioned to approve the CESA 2 contract for the 2012-2013 school year. Wolski seconded. All approved.**
 - F. 2011-12 Budget Adjustments – **Kulik motioned to approve the 2011-2012 budget adjustments. Wolski seconded. All approved.**
 - G. WRS State Trust Fund Loan Proposal Update – **Discussion. Board member Kulik motioned to address unfunded WRS liability with 10 year loan through fund. Wolski seconded. All approved. Board will make necessary resolutions at the June board meeting.**
 - H. Reilly, Penner and Benton Letter – **Discussion. Board completed questionnaire for auditor. Kulik made a motion to approve the answers. Wolski seconded. All approved.**

- VII. Old Business
- A. Walworth County Insurance Co-op Update – **Kulik motioned to approve insurance renewal with Wisconsin County Trust for the 2012-2013 fiscal year, at the 1000/2000 deductible rate. Wolski seconded. All approved.**
 - B. Library Remodel Proposal – **Kulik motioned to approve the library and bathroom remodel as presented. Wolski seconded. All approved.**
 - C. K-8 Language Arts Proposal – **Kulik motioned to move VII C to VIII A. Wolski seconded. All approved.**
 - D. Policy Review – **Kulik motioned to accept the second reading of policies. Wolski seconded. All approved.**
 1. 430-Student Attendance
 2. 431- Absences for reasons other than Illness
 3. 432-Release Time for Religious Instruction
 4. 433-Pupil Admission Procedures
 5. 435-Lockers
 - E. 2012-13 Vacancy Update – **Wolski motioned to approve the Intent to Hire letter for Mrs. Abbie Ramon as the new 6th -8th Grade Language Arts teacher. Kulik seconded. All approved.**
 1. Intent to Hire Letter for Language Arts Position
 2. **Approval of Intent to Hire Letters for Current Contracted Staff(addition-5/8/12)- Board approved Intent to Hire letters for contracted staff.**
 3. Letter of Resignation – **Kulik motioned to accept the letter of resignation for Mrs. Samantha Stickler. Wolski seconded. All approved.**
- VIII. New Business
- A. Fund Balance Policy Review – **Kulik motioned to approve Fund Balance Policy with suggested changes. Wolski seconded. Will have second reading at June board meeting.**
 - B. First Reading- 678-Credit Card Use Policy – **Discussion.**
 - C. Important Dates – **Noted.**
 1. May 11 Track Meet
 2. May 14 Track Meet, Feeder School Administrative Meeting
 3. May 16 Grades 4 and 5 to Old World Wisconsin
 4. May 17 Grades 2 and 3 to Kenosha Museum and Bong State Park
 5. May 17 Spring Concert
 6. May 18 Track Meet
 7. May 23 Grades 7 and 8 to Madison
 8. May 25 Grades 6-8 Softball Tournament
 9. June 4 Graduation
 10. June 6 Field Day
 11. June 7 Last Day
 12. June 13 Board Meeting
- IX. Closed Session – **Board will address closed session items at the June Board meeting.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (B)(C) and (D) to discuss: Administrator review and contract
- X. Reconvene to Open Session and Action on Items from Closed Session
- XI. Adjourn – **Wolski motioned to adjourn at 7:55. Kulik seconded. All approved.**