

Woods School-Geneva Joint #4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
Minutes
January 11, 2012- 6:00 p.m.

- I. Call Meeting to Order – **Leahy called the meeting to order at 6:02.**
- II. Roll Call – **In attendance were; Board members Leahy, DeVries, and Kulik, Staff members, Brzinski, Green, Smiley, Rowehl, Johnson, Citizen Barbie Wolski.**
- III. Statement of Public Notice and Agenda Approval – **Leahy noted that the meeting was properly posted and noticed.**
- IV. Approve Meeting Minutes- **Kulik motioned for approval of the December 14, 2011 minutes. DeVries seconded. All approved.**
 - A. December 10, 2011-Work Session
 - B. December 14, 2011 Regular Meeting
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. – **No discussion.**
- VI. Financial Business
 - A. Bank Reconciliation for November 2011/Bank Statements – **Presented and accepted.**
 - B. Treasurer Report- Discussion and any related action – **Presented and accepted.**
 1. December Revenues and Expenditures
 2. Partial Report for January Revenues and Expenditures
 3. Bills Payable/ Voucher Lists – Discussion and related approval action
 - a. Vouchers Total- \$ 50,534.46
 - b. Main Account Check Numbers- PNC 1435-1469
 - c. Student Activity Account- PNC 1009-1011
 - C. Payroll Approval for December 2011/January 2012
 1. Actual Gross Wages for December 30, 2011 \$53,063.13
 2. Actual Gross Wages January 13, 2011 \$47,669.13
 3. Estimated Gross Wages for January 31, 2011 \$55,000.00 – **Kulik motioned to approve agenda items VI, B, 3a through VI, C3. DeVries seconded. All approved.**
- VII. Old Business
 - A. Board Policy- Second Reading
 1. 650- Custodial Risk Policy – **Discussion – Kulik motioned to approve second reading of Custodial Risk Policy. DeVries seconded. All approved.**
 - B. Employee Handbook Part 2,3,4- Review – **Discussion – DeVries motioned to accept Employee Handbook with corrections. Kulik seconded. All approved.**
 - C. Walworth County Insurance Co-op Update – **Discussion.**
- VIII. New Business
 - A. Board Planning Session-Date for Next Session – **Discussion – Tentative date set for Saturday March 10th, 2012 at 1:00pm.**
 - B. Important Dates- **Noted.**
 1. January 12 Girls Basketball-Away
 2. January 13 Market Day
 3. January 16 Girls Basketball-Away
 4. January 17 Girls Basketball-Home

- 5. January 17 Woods Parent/Teacher Group Meeting
- 6. January 18 Ski Day
- 7. January 19 Girls Basketball-Away
- 8. January 20 End of Second Quarter/Early Dismissal
- 9. January 25 Ski Day
- 10. January 26 Girls Basketball-Away
- 11. January 27 Chinese Cultural Luncheon
- 12. January 31 Girls Basketball-Here
- 13. February 1 Ski Day
- 14. February 6 Girls Basketball-Here
- 15. February 7 Girls Basketball-Away
- 16. February 8 School Board Meeting

IX. Reports

- A. Superintendent Report
 - 1. Network Update – **Discussion.**
 - 2. Election Update – **Two people filed election papers, Neal DeVries and Barbie Wolski.**
- B. Business Manager Report – **Discussion.**
 - 1. Second Quarter Expense Report

X. Closed Session – **Kulik motioned to go into closed session at 6:46p.m. DeVries seconded. All approved.**

The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (B)(C) and (D) to discuss:

- A. Employee compensation and contract issues.
- B. Employee discipline
- C. Student Issue

XI. Reconvene to Open Session and Action on Items from Closed Session – **DeVries moved to reconvene to open session at 7:10p.m. Kulik seconded. All approved.**

XII. Adjourn – **DeVries motioned to adjourn at 7:10p.m.. Kulik seconded. All approved.**