

# Woods School-Geneva Joint #4 School District

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N2575 Snake Road  
Lake Geneva, WI 53147  
Board of Education Meeting  
December 14, 2011- 6:00 p.m.

## Agenda

- I. Call Meeting to Order
- II. Roll Call
- III. Statement of Public Notice and Agenda Approval
- IV. Approve Meeting Minutes- November 9, 2011 Regular Meeting
- V. Public Comment  
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total.
- VI. Financial Business
  - A. Auditor Report- Steve Volz
  - B. Bank Reconciliation for October 2011/Bank Statements
  - C. Treasurer Report- Discussion and any related action
    1. November Revenues and Expenditures
    2. Partial Report for December Revenues and Expenditures
    3. Bills Payable/ Voucher Lists – Discussion and related approval action
      - a. Vouchers Total- \$ 110,204.42
      - b. Main Account Check Numbers- PNC 1376-1434
      - c. Student Activity Account- PNC 1006-1008
  - D. Payroll Approval for November 2011
    1. Actual Gross Wages for November 30, 2011 \$52,363.13
    2. Actual Gross Wages December 15, 2011 \$53,432.13
    3. Estimated Gross Wages for December 31, 2011 \$57,000.00
- VII. Old Business
  - A. Board Policy- Second Reading
    1. 831-Public Records
  - B. Employee Handbook Part 2,3,4- Discussion
  - C. Walworth County Insurance Co-op Update
  - D. Language/Reading Committee
- VIII. New Business
  - A. Board Policy- First Reading
    2. 650- Custodial Risk Policy
  - B. Important Dates-
    1. December 15 Walworth County Insurance Co-op Meeting
    2. December 16 Grades 4 and 5 to UW-Whitewater
    3. December 20 Holiday Program 4K-8, 6:30 PM
    4. December 23 Winter Break Begins
    5. January 3 School Resumes
    6. January 4 Ski Day

- IX. Reports
  - A. Superintendent Report- Wisconsin Legal Update
  - B. Business Manager Report- Audit
  
- X. Closed Session  
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (E) and (C) to discuss employee compensation and negotiations issues.
  
- XI. Reconvene to Open Session and Action on Items from Closed Session
  
- XII. Adjourn