

# Woods School-Geneva Joint #4 School District

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N2575 Snake Road  
Lake Geneva, WI 53147  
Board of Education Meeting  
Minutes  
October 19, 2011- 6:00 p.m.

- I. Call Meeting to Order – **Kulik called the meeting to order at 6:03.**
- II. Roll Call – **In attendance were; Board members Kulik, DeVries, noted Leahy excused, Staff members, Brzinski, Green, Smiley, Rowehl, Florczak, Lofy, Crowell, Teske, and Larry Kulik, Citizen Jody Cook, Pauline Bishop, Pamela Peters, and US Cellular representative, Ron Zechel.**
- III. Statement of Public Notice and Agenda Approval – **Kulik noted that the meeting was properly posted and noticed.**
- IV. Approve Meeting Minutes- September 14, 2011 Regular Meeting – **Kulik motioned for approval of the September 14, 2011 minutes. DeVries seconded. All approved.**
- V. Public Comment  
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. **Citizens Cook, Bishop and Peters voiced questions and concerns regarding the US Cellular tower inquiry. The concerns included health, safety, aesthetics and the environment. Board members assured the citizens that their concerns would be addressed during the agenda discussion.**
- VI. Financial Business
  - A. Bank Reconciliation for August 2011/Bank Statements – **Presented and accepted.**
  - B. Treasurer Report- Discussion and any related action – **Presented and accepted.**
    1. September Revenues and Expenditures
    2. Partial Report for October Revenues and Expenditures
    3. Bills Payable/ Voucher Lists – Discussion and related approval action
      - a. Vouchers Total- \$ 67,974.15
      - b. Main Account Check Numbers- PNC 1258-1336
      - c. Student Activity Account- PNC 1002
  - C. Payroll Approval for October 2011
    1. Actual Gross Wages for September 30, 2011 \$50,896.85
    2. Actual Gross Wages October 15, 2011 \$54,009.14
    3. Estimated Gross Wages for October 30, 2011 \$55,000 – **Kulik motioned to approve agenda items VI, B, 3a through VI, C 3. DeVries seconded. All approved.**
  - D. 2011-12 Budget Adjustments – **Discussion and noted**
  - E. Approval, Certification and Signature of Tax Levy for 2011-12 – **DeVries motioned for approval of the property tax levy in the amount of \$1,815,357.00. Kulik seconded. All approved.**
  - F. Annual Report Signature-PI-1505 – **Accepted as presented.**
- VII. Old Business
  - A. Network Proposal- Netech Payment options – **Kulik motioned to approve Netech network proposal. DeVries seconded. All approved. Board will work to develop plan to keep the network current.**
  - B. Board Policies- Second Reading – **DeVries motioned to accept second reading of policies. Kulik seconded. All approved.**
    1. 522.7 Staff Use of Technology Resources
    2. 522.7R Staff Rules for Use of Internet and Electronic Media
    3. 522.8 Staff Dress

4. 523.1 Staff Physical Examinations
  5. 529 Staff Solicitations
- C. Employee Handbook Part 1 and 2- Discussion - **Kulik motioned to table Employee Handbook discussion until November Board meeting. DeVries seconded. All approved.**
- D. US Cellular Inquiry – **Presentation and discussion. Board informed US Cellular representative that the district would not proceed further with the discussion and thanked Mr. Zechel for his time.**

VIII. New Business

- A. Insurance Co-Op Update-Resolution and 66.0301 Agreement – **Kulik motioned to adopt Resolution to explore formation of health insurance co-operative pursuant to state statute 185.99. See attached. DeVries seconded. All approved. Kulik motioned to approve 66.0301 agreement for formation of intergovernmental board for the purpose of exploring health insurance co-operative. DeVries seconded. All approved.**
- B. Highway 50 Update – **Discussion.**
- C. PI-1563- Third Friday Count Report – **Presented and reviewed.**
- D. Date for School Board Work Session on Goals and Planning – **Board discussed three possible dates for Strategic Planning goals work session.**
- E. Important Dates- **Noted.**
1. October 21- 4K Field Trip to Apple Barn
  2. October 24- Red Ribbon Week-Theme “Drug Free, the Healthy Way to Be”
  3. October 24- RTI Team Training- Waukesha
  4. October 26- Fire Department Visit 10-12 and Harvest Parties
  5. November 1- UW-Whitewater Travelling Production-“Cinderella, Cinderella” 1:30
  6. November 1-8- Wisconsin Knowledge Concept Examinations
  7. November 9- November Board Meeting

IX. Reports

- A. Superintendent Report- **Discussion**
1. Update on Teacher Effectiveness Model
  2. RTI Training
  3. Special Education Audit
- B. Business Manager Report-
1. OPEB
  2. Music Memorial Fund Update – **Update was given, funds were used to purchase keyboards for students in music.**

X. Closed Session - **DeVries motioned to go into closed session at 7:31. Kulik seconded. All approved.**

The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (E) and (C) to discuss employee compensation and negotiations issues.

- A. Employee Compensation
- B. Employee Insurance Contribution

XI. Reconvene to Open Session – **Kulik moved to reconvene to open session at 8:59 p.m. DeVries seconded. All approved.**

**Kulik motioned to increase Lisa Greens contract by \$706.00 dollars and to increase vacation days by 3 per year. DeVries seconded. All approved. Board will re-evaluate contract status in February 2012.**

**Kulik motioned to pay a one-time stipend of \$500.00 dollars to full time employees to help offset increase in insurance deductibles. DeVries seconded. All approved.**

**Kulik motioned to increase contract pay of Keith Lofy \$706.00 dollars. DeVries seconded. All approved. This corrects an error made in contract calculation for Mr. Lofy.**

XII. Adjourn – **DeVries motioned to adjourn at 9:02. Kulik seconded. All approved.**