

Woods School-Geneva Joint #4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
September 14, 2011- 6:00 p.m.

Minutes

- I. Call Meeting to Order-**Leahy called meeting to order at 6:06.**
- II. Roll Call-**In attendance were; Board members Leahy, Kulik and DeVries, Staff members Brzinski, Green, Kallergis, Citizen Jody Cook, Mike Skram, Kim Brown and Dan Romenesko.**
- III. Statement of Public Notice and Agenda Approval-**Leahy noted that the meeting was properly posted and noticed.**
- IV. Approve Meeting Minutes- August 10, 2011 Regular Meeting-**Kulik motioned for approval of the August 10, 2011 minutes. DeVries seconded. All approved.**
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total.-**Citizen Cook inquired about the total amount donated to the Craig Cook Memorial Music Fund. The Board asked that the amount be provided at the October meeting or sooner if possible.**
- VI. Financial Business
 - A. Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$395,000 Pursuant to SEC. 67.12(8) (a) 1, WIS. STATS. **Kulik motioned to authorize temporary borrowing in the amount of \$395,000. DeVries seconded. All approved. DeVries moved to accept the bid made by M&I Bank for temporary borrowing. Kulik seconded. All approved.**
 - B. Bank Reconciliation for July 2011/Bank Statements-**Presented and accepted.**
 - C. Treasurer Report- Discussion and any related action- **Presented and accepted.**
 1. August Revenues and Expenditures
 2. Partial Report for September Revenues and Expenditures
 3. Bills Payable/ Voucher Lists – Discussion and related approval action
 - a. Vouchers Total- \$ 83,521.37
 - b. Main Account Check Numbers- US Bank 5822 to 5827/PNC 1001-1257
 - c. Student Activity Account-No Activity
 - D. Payroll Approval for September 2011
 1. Gross Wages September 15, 2011 \$45,563.47
 2. Estimated Gross Wages for September 30, 2011 \$57,000-**Kulik motioned to approve agenda items VI, C, 3a through VI, D, 2. Leahy seconded. All approved. Kulik motioned to approve actual gross wages of \$11,011.42 from August 31, 2011 payroll. DeVries seconded. All approved.**
- VII. Old Business
 - A. Network Proposal-
 1. Netech Presentation- Mike Skram and Kim Brown-**Presented three phase proposal.**
 2. Applied Tech Presentation- James Walstad- **Respectfully declined to present.**
 - B. Board Policies- Second Reading-**Devries motioned to accept second reading of policies. Kulik seconded. All approved**
 1. 511 Equal Employment Opportunity
 2. 522.1 Alcohol and Drug Free Workplace
 3. 522.2 Tobacco Use by Staff on School Premises
 4. 522.5 Staff Involvement in Political Activities
 - C. Employee Handbook Part 1- Discussion –**Extensive discussion took place. Changes were proposed and language will be addressed at the October Meeting.**

- D. US Cellular Inquiry- **Board reviewed initial information from US Cellular. The board proposed numerous changes to the proposal to be sent back to US Cellular. The board tabled the discussion until further information is received.**
- VIII. New Business
- A. Board Policies- First Reading-**Discussion**
1. 522.7 Staff Use of Technology Resources
 2. 522.7R Staff Rules for Use of Internet and Electronic Media
 3. 522.8 Staff Dress
 4. 523.1 Staff Physical Examinations
 5. 529 Staff Solicitations
- B. Set Date for Tax Levy Certification Meeting after October 15-**DeVries motioned to move regular October meeting from October 12 to October 19, 2011. Leahy seconded. All approved.**
- C. WASB Regional(Region 13) Meeting- October 19-**Noted**
- D. WPTG Fundraiser Request-**DeVries motion to allow the WPTG to sell advertising for the school directory with final approval of form and content to be approved by board. Leahy seconded. Motion approved 2-1 with Leahy and DeVries voting in favor.**
- E. Walworth County Insurance Co-operative Proposal-**Kulik motioned to appoint District Administrator Brzinski to represent the Geneva Jt. 4 School District in negotiating with Walworth County schools on the possibility of creating a health insurance co-operative. DeVries seconded. All approved.**
- F. Highway 50 Update-**Discussion**
- G. PI-1198 Pupil Nondiscrimination Self-Evaluation Report-**Devries motioned to accept PI-1198. Kulik seconded. All approved.**
- H. Important Dates-
1. September 15- WASDA Fall Conference
 2. September 20- Larry Yazzie/ Native Heritage Assembly
 3. September 20- Water Certification Training-Delavan(12-3pm)
 4. September 20- Volleyball and Soccer @Faith Christian
 5. September 22- Volleyball and Soccer @ Mt. Zion
 6. September 26- MAP Assessments Begin, Grades 2-8
 7. September 27- Volleyball and Soccer @ Faith Christian
 8. September 29- Volleyball @ Traver
 9. October 3- Volleyball v. Traver
 10. October 4- Soccer Tournament @ Badger
 11. October 5- Picture Re-take Day
 12. October 7- Volleyball Tournament @ Badger
 13. October 11- Soccer @ Mt. Zion
 14. October 12- Regular Board Meeting-**Dated changed to October 19.**
- IX. Reports
- A. Business Manager Report-
1. Audit Updates-**Discussion**
 2. Title IID-ARRA-**Discussion**
 3. Parent Transportation Contracts-**Kulik motioned to approve parent transportation contracts for Stehno and Bernard families to be paid in June 2012 with confirmation of attendance. DeVries seconded. All approved.**
- X. Closed Session-**Kulik motioned to begin closed session at 7:45. Leahy seconded. All approved.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (E) and (C) to discuss employee compensation and negotiations issues.
- A. Employee compensation
- B. Letter of Employment- New Cleaner
- XI. Reconvene to Open Session-**DeVries motioned to reconvene to Open Session at 9:23, second by Kulik. All approved. Kulik motioned to approve professional staff contracts and letters of employment for at-will employees. DeVries seconded. All approved. Contracts and letters signed. DeVries motioned to approve the hiring of Larry Kulik as part time cleaner. Leahy seconded. Board member Kulik recused herself from discussion and vote. DeVries and Leahy approved with Kulik abstaining.**
- XII. Adjourn- **Kulik motion to adjourn at 9:30. Leahy seconded. All approved.**