

Woods School-Geneva Joint 4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
Minutes

April 13, 2011 – 6:00 p.m.

- I. Call Meeting to Order – **Kulik called the meeting to order at 6:05.**
- II. Roll Call – **In attendance were Board members Kulik, Leahy, DeVries, teachers and staff, Brzinski, Moehling, Smiley, Rowehl, citizen Scott Lowell, parent Larry Kulik.**
- III. Statement of Public Notice and Agenda Approval – **Kulik noted that the meeting was properly posted and noticed.**
- IV. Approve Meeting Minutes- March 9, 2011 and March 16, 2011 – **Leahy moved for approval, DeVries seconded. All approved.**

V. Public Comment

The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. – **Scott Lowell commented on Woods School being well set up and moving forward this year due to the Board, new Administration and staff.**

VI. Financial Business – **Kulik noted positive changes in the financial report presentation.**

- A. January 2011 Bank Reconciliation Correction
 - B. Bank Reconciliation for February 2011/Bank Statements
 - C. Treasurer Report- Discussion and any related action
 1. March Revenues and Expenditures –**Discussion -funds over budget, need to address & set parameters, need to detail misc. and other, on Revenue & Expenditure report.**
 2. Partial Report for April Revenues and Expenditures
 3. Bills Payable/ Voucher Lists – Discussion and related approval action – **Discussion- Contact Paul Ryan office in regards to the IRS Penalty. Leahy moved to approve April Vouchers as presented, DeVries seconded. All approved.**
 - a. Vouchers Total- \$ 72,137.05
 - b. Main Account Check Numbers- 5555 to 5610
 - c. Student Activity Account Check Numbers- 1028 to 1042
 - D. Payroll Approval for May 2011 – **Leahy moved to approve payroll for May, DeVries seconded. All approved. There was discussion on changing pay periods to coincide with when work is completed by employees. Administration will investigate and offer solution to issue at future board meeting.**
 - a. Gross Wages - \$ 89,492.57
 - E. Adjust Technology costs to correct account. – **Discussion – Kulik approved, Leahy seconded. All approved.**
 - F. Koerner Bus Service Contract – **Leahy moved to approve the Koerner contract for the 2011-2012 school year. DeVries seconded. All approved. Signed the contract.**
 - G. 2011-12 Budget Detail- First Draft – **Discussion**
 - H. Auditing Bid Review and Recommendation – **Discussion – Kulik moved to approve a one year contract with Reilly, Penner & Benton for auditor for 2011-2012 school year with the contract stating they need to notify the board of a significant event. Leahy seconded. All approved.**
 - I. Banking Proposals – **Discussion – make recommendation for May's board meeting.**
- ## VII. Old Business – **Kulik motioned to approve second reading, DeVries seconded. All approved.**
- A. Second Reading Board Policies-(Items 1-4 As Consent Items for Approval)
 1. 510 Employment of Substitutes
 2. 521 Staff Ethics

3. 522.1 Evaluation of Support Staff
4. 525 Criminal Background Checks

VIII. New Business

- A. Oath of Office-Kulik and Election of Officers – **Kulik read & signed oath of office & was notarized Leahy moved and Kulik seconded to elect a new slate of officers. Leahy as President and Kulik as Treasurer. All approved.**
- B. Recognition of Scott Lowell for Years of Service – **Presentation of a plaque for his many years of service on the board**
- C. Discussion on Water/Plumbing Plan of Action- Wayne Rowehl and Nate Kawlewski-Ballistreri Ecological Services Project Administrator – **Discussion and presentation of information regarding the well.**
- D. Technology Plan Draft/Building Technology Evaluation – **Discussion**
- E. Graduation Ceremony Discussion – **Eighth grade parent presented a request to invite a student that came at the beginning of the school year and is presently homeschooled to participate in graduation. After a discussion the decision was made to invite the former student and family to attend with no special recognition.**

VIII. New Business(cont.) – Discussion - noted

- F. Important Dates-
 1. April 14- Tornado Awareness and Drill
 2. April 15- Grades 4 and 5 to Madison Children’s Museum and Capitol
 3. April 21- Earth Day Clean Up
 4. April 27-29- Outdoor Education- Camp MacClean Burlington for Grade 6
 5. April 28-29- K-2 Opera
 6. April 28- Feeder School Administration Meeting
 7. May 4-5- WASDA Training and Workshops- Green Bay
 8. May 9- Teacher Appreciation Week
 9. May 10- African Drum/Dance Troop
 10. May 11- School Board Meeting – **Kulik moved to change School Board Meeting to May 12th. DeVries seconded. All approved.**

IX. Reports

- A. District Administrator Report – **Discussion – Have title roll over monies available to use for Special Ed Tech.**
 1. Assessments for Grades 2-8 (WKCE/ MAP) – **Discussion – looking at a spring & fall testing schedule for next year – felt kids had a disadvantage going to Badger & Middle school for testing.**
 2. Discussion on Future Policy Direction/WASDA May conference. **Discussion.**
 3. Vacancy Update – **Discussion – using title money to have 2 teachers help review applicants, will be interviewing 6-8 applicants.**
- B. Business Manager Report – **No discussion - reviewed under Financial Business**
 1. January and February Tax Settlement Record
 2. 2010-11 Budget Status Report

X. Closed Session – **Kulik moved to go into Closed Session at 8:10. DeVries seconded it. All approved.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1)(E) and (C) to discuss employment and student matters.

XI. Reconvene to Open Session – **Kulik moved to reconvene to Open Session at 8:41. DeVries seconded. All approved.**

XII. Adjourn – **Kulik moved to adjourn at 8:42. DeVries seconded. All approved.**