

Woods School-Geneva Joint 4 School District

N2575 Snake Road
Lake Geneva, WI 53147

School Board Meeting Minutes
February 9, 2011- 6:00 p.m.

I. Call Meeting to Order – **Kulik called the meeting to order at 6:05p.m.**

II. Roll Call – **In attendance were Board Members Kulik, Leahy, teachers and staff, Brzinski, Green, Smiley, and Walbrandt. Neal DeVries present as board member after he was sworn in.**

III. Statement of Public Notice and Agenda Approval – **Kulik noted that the meeting was properly posted and noticed.**

IV. Approve Meeting Minutes- January 12, 2010 – **Leahy moved for approval, Kulik seconded. All approved.**

V. Public Comment

The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. **No discussion**

VI. Seating of New Board Member and Oath – **Oath of office read by Neal DeVries into record. Neal DeVries seated as board clerk until April, 2012.**

VII. Financial Business

A. Treasurer Report- Discussion and any related action- **Presented and accepted**

1. January Revenues and Expenditures
2. Partial Report for February Revenues and Expenditures
3. Bills Payable/ Voucher Lists – Discussion and related approval action – **Board wants to only have a report on petty cash when it is replenished. Kulik moved to approve February vouchers as presented, Leahy seconded. All approved.**

- a. Vouchers Total- \$50,860.12
- b. Main Account Check Numbers- 5431 to 5490
- c. Student Activity Account Check Numbers- 1020 to 1024

B. Bank Reconciliation for December 2010/Bank Statements – **Discussion on two checks not cashed from 2009 school year, stale dated checks should be removed.**

C. Payroll Approval for March 2011 – **Discussion on if staff members that do extra-curricular activities need to have this reported in payroll to WRS. Lisa will look into this. Kulik moved to approve payroll for March, DeVries seconded. All approved.**

- a. Gross Wages - \$86,410.72

D. RFP- Banking Services Update

VIII. Old Business

A. Second Reading Board Policies-As Consent Items for Approval – **Discussion - Leahy motion to approve with corrections, DeVries seconded. All approved.**

1. 830- Building Use
2. 430.1- Truancy
3. 410.1- Equal Access to Educational Opportunity
4. 750- Remote Access to School Network

IX. New Business – Discussion – First reading noticed

A. First Reading Board Policies(Definitions)

1. 100.11 Name –**Will be stated as Geneva Jt. 4**

2. 100.12 Purpose
 3. 100.13 Boundaries
 4. 100.14 Classification
 5. 100.15 Address
 6. 100.21 Authority
 7. 100.22 Board Powers
- B. Wessels Personal Day Request – **Leahy made a motion to approve request, Kulik seconded. All approved. Discussion on sick days.**
- C. Water Heater Update – **Discussion –Tank-less heater is not an option because of venting. T. Huemann Well doing testing of water now – AC funds will be used to purchase the new water heater.**
- D. Math Curriculum Materials Proposal for 2011-12 – **Discussion – materials outdated, Kulik made a motion to move \$12,624.27 to restricted reserve for future purchase of math curriculum materials, Leahy seconded. All approved.**
- E. Calendar for 2011-12 – **Leahy moved to accept the 2011-2012 calendar, DeVries seconded. All approved.**
- F. Second Friday of January Pupil Count Report - **Discussion**
- G. Important Dates- **Noted**
1. February 11- Middle School Dance
 2. February 14- Valentine Parties and Girls Basketball at Mt. Zion
 3. February 15 Girls Basketball at Traver
 4. February 15- Feeder School Science Meeting
 5. February 17- Parent-Teacher Conferences
 6. February 18- Winter Break-No School
 7. February 22- Feeder School English Meeting
 8. February 22- Winter Concert (Rescheduled)-6:30 P.M.
 9. February 24- Group Picture Day
 10. February 25- Open Enrollment Ends
 11. February 28- NAEP Testing(8th grade)
 12. March 2 and 3- High School Registration
 13. March 8- Feeder School Social Studies Meeting
 14. March 9- Regular School Board Meeting

X. Reports

- A. District Administrator Report
1. WASB Convention Report – **Discussion on K8-Coalition and WASB conference, informative speakers**
 2. Student Management Software Update(JMC) – **Discussion – two goals, one is parent access, and the second is teachers can work from home.**
- B. Business Manager Report – **Discussion on Board wanting to know by next Board meeting what our first and second tax settlements are. Discussion on School Store Seed money, was it ever paid back.**
1. Signature Change in Skyward – **Will wait until after elections so the process of the signatures are done only once.**
 2. Sweep E-mail – **Discussion –Same protocol as last month.**

XI. Closed Session

The Board will be in closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (b) (c) to discuss matters relating to teacher compensation and negotiations and to discuss District Administrator’s evaluation. **Leahy moved to go into Closed Session at 7:08. DeVries seconded. All approved.**

XII. Reconvene to Open Session – **DeVries moved to reconvene to open session at 7:55. Leahy seconded. All approved.**

Leahy made the motion to eliminate the part-time Art teaching position for the 2011-2012 school year. DeVries seconded. All approved.

XIII. Adjourn – **Leahy moved to adjourn at 8:00, DeVries seconded. All approved. Board Meeting**