

Woods School-Geneva Joint #4 School District

N2575 Snake Road
Lake Geneva, WI 53147
Board of Education Meeting
Minutes
April 12, 2012- 6:00 p.m.

- I. Call Meeting to Order – **DeVries called meeting to order at 6:05**
- II. Roll Call – **In attendance were; Board members DeVries, Wolski & Kulik, staff members, Brzinski, Green, Rowehl, Smiley & Walbrandt.**
- III. Statement of Public Notice and Agenda Approval – **DeVries noted that the meeting was properly posted.**
- IV. Approve Meeting Minutes- March 14, 2012 – **Kulik motioned for approval of the March 14th, 2012 minutes. Wolski seconded. All approved.**
- V. Public Comment
The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on agenda items. The Board of Education is unable to comment on items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings law. The Board of Education reserves the right to limit the comment by an individual, so the comment period is no longer in length than 15 minutes in total. – **No comment**
- VI. Financial Business
 - A. Bank Reconciliation for February 2012/Bank Statements – **Presented and accepted.**
 - B. Treasurer Report- Discussion and any related action – **Kulik motioned to approve the pre-approved invoices of \$989.63, and the vouchers of \$210,894.82. Wolski seconded. All approved.**
 1. March Revenues and Expenditures
 2. Partial Report for April Revenues and Expenditures
 3. Bills Payable/ Voucher Lists – Discussion and related approval action
 - a. February Vouchers(corrected)Total \$ 210, 894.82
 - b. March Vouchers Total- \$ 60,318.64
 - c. Main Account Check Numbers- PNC 1596-1664
 - d. Student Activity Account- PNC 1019-1021
 - C. Payroll Approval for March 30 and April 2012
 1. Actual Gross Wages for March 30, 2012 \$ 52,696.29
 2. Actual Gross Wages for April 13, 2012 \$ 57,795.37
 3. Estimated Gross Wages for April 30, 2012 \$ 58,000.00 – **Wolski motioned to approve agenda items VI, C, 1 through C,3. Kulik seconded. All approved.**
 - D. Revenue and Expense Report through March 31, 2012 – **Discussion. Methods to notify and control over appropriation. Will review fund balance policy in May.**
 - E. 2012-13 Budget-First Draft – **Discussion and questions.**
- VII. Old Business
 - A. Walworth County Insurance Co-op Update – **Discussion.**
 - B. Language Arts Committee Update – **Discussion.**
 - C. Library Remodel Proposal – **Discussion.**
 - D. 2012-13 Vacancy Update
 1. Upcoming Interviews – **Interviews on April 18th, 2012 for 6th-8th English/Science position.**
 2. Intent to Hire Letter for 5th Grade Position – **Kulik motioned to sign Letter of Intent to hire George Chironis for 5th Grade position. Wolski seconded. All approved.**
 3. Intent to Hire Letter for Library/4K Position – **Kulik motioned to sign Letter of Intent to hire Marsella Aguilar for Library/4K position. Wolski seconded. All approved.**

VIII. New Business

- A. Oath of Office- Wolski, DeVries and Election of Officers – **The oaths were given to the board members Wolski & DeVries.**
 - B. WRS Unfunded Liability State Trust Fund Proposal – **Discussion. The Board directed Administrator Brzinski to contact State Trust fund and gather information.**
 - C. Board Advisory Positions – **Discussion. Board decided not to move forward.**
 - D. Policy Review – **Discussion – no action.**
 - 1. 430-Student Attendance
 - 2. 431- Absences for reasons other than Illness
 - 3. 432-Release Time for Religious Instruction
 - 4. 433-Pupil Admission Procedures
 - 5. 435-Lockers
 - E. Important Dates – **Noted.**
 - 1. April 17 Lem Sheppard Assembly
 - 2. April 18 State-Wide Tornado Drill
 - 3. April 19 Spring Band Concert, 6:30 PM
 - 4. April 25-27 Outdoor Education, 6th Grade
 - 5. April 25 RTI Training, Waukesha
 - 6. April 26 Field Trip, Grade 3
 - 7. April 28 Board Planning Session, 11 AM
 - 8. May 3 Field Trip 4K-1 to Discovery Center
 - 9. May 3,4,5 Musical, Rock Toyz
 - 10. May 9 Board Meeting
- IX. Reports – **Discussion – meeting next week Tuesday April 17, 2012, Williams Bay.**
- A. Superintendent Report-Highway 50 Update
- X. Closed Session – **Kulik motioned to go into closed session at 7:47. Wolski seconded. All approved.**
The board will adjourn to closed session pursuant to Wisconsin Statutes 19.82 and 19.85 (1) (B)(C) and (D) to discuss: Administrator compensation and contract issues.
- XI. Reconvene to Open Session and Action on Items from Closed Session – **Wolski motioned to reconvene to open session at 8:56. Kulik seconded. All approved.**
Wolski motioned to sign Letter of Employment for Roger Schellin. Kulik seconded. All approved.
- XII. Adjourn – **Kulik motioned to adjourn at 8:57. Wolski seconded. All approved.**